



COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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GAIL FARBER, Director

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

January 14, 2014

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

22 January 14, 2014

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

**AMENDMENT 1 TO CONTRACT NO. 76680 FOR
LANDSCAPE MAINTENANCE SERVICE IN ANTELOPE VALLEY
IN THE UNINCORPORATED COMMUNITIES OF ACTON, HASLEY CANYON,
LAKE LOS ANGELES, LANCASTER, LITTLEROCK, PEARBLOSSOM,
QUARTZ HILL, SUN VILLAGE, VAL VERDE, AND WEST PALMDALE
(SUPERVISORIAL DISTRICT 5)
(3 VOTES)**

SUBJECT

This action is to amend the contract with Far East Landscape and Maintenance, Inc., for Landscape Maintenance - Antelope Valley, to extend this contract on a month-to-month basis for up to six months until a replacement contract is awarded.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the work continues to be categorically exempt from the provisions of the California Environmental Quality Act.
2. Find that the service continues to be more economically performed by an independent contractor than by County of Los Angeles employees.
3. Approve Amendment 1 to Contract No. 76680 with Far East Landscape and Maintenance, Inc., for Landscape Maintenance - Antelope Valley, to extend the contract on a month-to-month basis for up to six months commencing upon the Board's approval and execution by both parties, whichever occurs last, at a monthly amount of \$5,043 and at an aggregate amount of up to \$30,258 for the six-month period.

4. Authorize the Director of Public Works or her designee to increase the annual contract amounts up to an additional 10 percent of the contract sum for unforeseen, additional work within the scope of the contract, if required.

5. Authorize the Director of Public Works or her designee to execute the amendment upon proper execution by the contractor and approval as to form by County Counsel; to approve and execute amendments to incorporate necessary changes within the scope of work; and to suspend work if, in the opinion of the Director of Public Works or her designee, it is in the best interest of the County of Los Angeles to do so.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended action is to extend this contract on a month-to-month basis for up to six months commencing upon the Board's approval while Public Works completes the solicitation process for a replacement contract. The preparation of the solicitation began several months ago, but the need for extensive changes in the scope of work necessitated this extension. The extension of the contract is necessary to ensure continuation of the landscape maintenance service at existing pump stations, tanks, and office facilities operated by the Department of Public Works in the Antelope Valley area.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provisions of Operational Effectiveness (Goal 1), Fiscal Sustainability (Goal 2), and Integrated Services Delivery (Goal 3). The contractor who has the specialized expertise to provide this service accurately, efficiently, timely, and in a responsive and cost-effective manner will support Public Works in meeting these goals.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

The requested amount for this amendment for Contract No. 76680 for Landscape Maintenance - Antelope Valley is \$30,258 for the six-month period plus an additional 10 percent of this sum for unforeseen, additional work within the scope of the contract, if required.

Funding for this service, including 10 percent additional funding for contingencies, is available in the Fiscal Year 2013-14 Internal Service Fund Budget, which will be reimbursed by the Los Angeles County Waterworks Districts Nos. 36, 37, and 40 General Fund Budgets.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On September 16, 2008, Agenda Item 36, the Board approved Contract No. 76680 for Landscape Maintenance – Antelope Valley, for an initial one-year period with four 1 year renewal options, for a total contract period of five years commencing on October 6, 2008, in the annual contract amount of \$60,508 with Far East Landscape and Maintenance, Inc., located in Valencia, California.

Commencing upon the Board's approval and execution by both parties, whichever occurs last, this amendment will extend the contract on a month-to-month basis for up to six months and supplement the contract in order for Public Works to complete a resolicitation. The contract is currently in its fourth and final optional year. All terms, conditions requirements, prices, and specifications of the contract will remain unchanged.

Amendment 1 to Contract No. 76680 for Landscape Maintenance - Antelope Valley, which is substantially reflected in the enclosed form (Enclosures A), will continue the contract's current terms, specifications, and conditions. The Director of Public Works or her designee will execute the amendment in accordance with the Board's authorization and only upon proper execution by the contractor and approval as to form by County Counsel.

The contractor will continue to pay its full-time employees the current Living Wage Rate approved by the Board on February 6, 2007, and confirms that it will comply with the County's Living Wage reporting requirements. The County's Proposition A and Living Wage Ordinance (LWO) provisions apply to the contract, as County employees can perform these contracted services. The contract complies with all of the requirements of the Los Angeles County Code, Section 2.201. The contractor will continue to pay its full-time employees the required minimum rates of \$11.84 per hour without health benefits, or \$9.64 per hour with health benefits of \$2.20 per hour, as specified in the LWO adopted by the Board on March 15, 2007, and confirmed that it continues to comply with the County's Living Wage reporting requirements.

Using methodology approved by the Auditor-Controller, the Proposition A cost analysis indicates that the recommended contracted service continues to be performed more economically by the private sector.

ENVIRONMENTAL DOCUMENTATION

The proposed work continues to be categorically exempt from the California Environmental Quality Act (CEQA). The work is within a class of projects that has been determined not to have a significant effect on the environment in that it meets the criteria set forth in Section 15301(h) of CEQA.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the amendment will continue the current contracted service.

CONCLUSION

Please return one adopted copy of this letter to the Department of Public Works, Administrative Services Division.

Respectfully submitted,

A handwritten signature in black ink that reads "Gail Farber". The script is cursive and fluid.

GAIL FARBER
Director

GF:GZ:cg

Enclosures

c: Chief Executive Office (Rita Robinson)
County Counsel
Executive Office
Internal Services Department, Contracts Division
(w/o enc.)

AMENDMENT 1 TO CONTRACT NO. 76680

LANDSCAPE MAINTENANCE – ANTELOPE VALLEY

THIS AMENDMENT, made and entered into this ____ day of _____, 2013, by and between the COUNTY OF LOS ANGELES, a subdivision of the State of California, a body corporate and politic (hereinafter referred to as COUNTY) and FAR EAST LANDSCAPE AND MAINTENANCE, INC., a California corporation (hereinafter referred to as CONTRACTOR).

WITNESSETH

WHEREAS, Contract No. 76680 was entered into between the COUNTY and the CONTRACTOR on September 16, 2008, to provide landscape maintenance services in Antelope Valley for a period of one year with four 1-year renewal options commencing on October 6, 2008; and

WHEREAS, contracts awarded under this authority are subject to the provisions of the Los Angeles County Code, Sections 2.201.010 through 2.201.100 (Living Wage Program); and

WHEREAS, the COUNTY desires to extend the Contract on a month-to-month basis for up to six additional months at an amount not to exceed \$30,258 while the solicitation process for a new contract for this service is completed.

NOW, THEREFORE, in consideration of these facts and payment to be made by the COUNTY, the COUNTY and the CONTRACTOR agree that Contract No. 76680 between them shall be amended as follows:

FIRST: The CONTRACTOR shall provide continuous performance of this Contract commencing upon the Board's approval and execution by both parties, whichever occurs last, on a month-to-month basis up to the maximum period of six months, unless the COUNTY provides written notice of nonrenewal at least ten days before the last day of any month, in which case this Contract shall expire as of midnight on the last day of the month.

SECOND: This Contract's amount for the maximum six-month period for this service remains at the same monthly rates as provided in form PW-2, Schedule of Prices, of this Contract with an aggregate total of \$30,258 for the six-month period or the monthly amount of \$5,043 or such greater sum as the Board may approve.

THIRD: No cost-of-living adjustments shall be granted for the extended term of the Contract.

FOURTH: Except as modified by this AMENDMENT, all other terms, conditions, requirements, and specifications of this Contract shall remain in full force and effect.

IN WITNESS WHEREOF, the COUNTY has, by order of its Board of Supervisors, caused these presents to be subscribed by the Director of Public Works, and the CONTRACTOR has subscribed its name by and through its duly authorized officers, as of the day, month, and year first written above.

COUNTY OF LOS ANGELES

By _____
Director of Public Works

APPROVED AS TO FORM:

JOHN F. KRATTLI
County Counsel

By _____
Deputy

FAR EAST LANDSCAPE AND
MAINTENANCE, INC.

By _____
Its President

Type or Print Name

By _____
Its Secretary

Type or Print Name

Date